

Meeting Minutes: February 10, 2009

School Employees Health Care Board

Public School Employees Health Care Advisory Committee

Location: 8050 North High Street, Columbus, Ohio

Topic	Discussion	Action
Call to Order	Chairman Loeb explained this special meeting was being held because of the necessity of canceling January's meeting due to weather conditions.	Meeting was called to order by Chairman Loeb at 9:08 AM.
Introduction	Chairman Loeb introduced the SEHCB's newest Board member Laurie Klopfer – Greene County Career Center.	
Attendance	Roll call and a quorum of the Board were present. Though a quorum of the Advisory Committee was not initially present at the call of the roll, members signed in later and a quorum was met. Staff present: Bruce Gilbert, Cheryl Reeves, Jon Brescia, Charlotta Ross, and Kathy Dancey.	<i>The following Board members were present:</i> Stephen Loeb, Louis Goorey, Chris Holland, Chris S. Mohr, Steve Clark, Laurie Klopfer, M. Scott Nisley, Larry Morgan, Scott DiMauro. <i>Board members absent:</i> Gary Smiga, Bob Hancock, R. Reed Fraley <i>The following Advisory Committee members were present:</i> Ken Blood, Gregg Gascon, Jim Timlin, Kelly McGivern, Kelly Singleton, David Manning, Barbara Coriell, Janice Walker, Mark Schwendeman, Fred McGraw, David Hamilton. <i>Committee members absent:</i> Van Keating, Dan Schall, Brenda Powell, Barbara Shaner, Larry Zimmerman, and Dan Doyle

Review of Meeting Minutes for 12/3/08	Dr. Loeb noted that the minutes had been developed and circulated. Kathy Dancey was complimented on her writing of the minutes.	Approved, by unanimous voice vote. Motion: 09-001
Welcome to special guest, Bradley Ingraham by Chairman Loeb.	Mr. Ingraham is the legislative aide to Senator Chris Widener (R) 10 th District. Additionally, Mr. Ingraham stated the Senator would like to convey to the members that his office would like to continue its involvement and to please contact him for any assistance. Senator Widener will be the keynote speaker at the conference.	
Chairman Loeb's remarks	<p>The members have been meeting since February 2006. Each has contributed 200 hours of voluntary time. There has been a significant investment from the members and the state. Although there is currently no matrix, he believes substantial progress has been made within the parameters of HB 66. Thanks to Bruce Gilbert and Cheryl Reeves for their assistance in getting the 4 best practices thru the Joint Committee Agency Rule Review (JCARR).</p> <p>Four current challenges to the members:</p> <ol style="list-style-type: none"> 1. Planning for the conference – Many educators from all over the state will be present. 2. Implementation of the 4 best practices – Collaboration needed in order to successfully implement them into 725 school districts. 3. Continue to make progress on the mission as it pertains to 9.901. Stay focused. 4. Assist and support all school districts to control and improve health care to their employees. 	

<p>Remarks by Executive Director, Bruce Gilbert</p>	<p>Appointments to Board</p> <p>Members of the Board should have received financial disclosure forms.</p> <p>Ethics training is required for members once each year.</p> <p>John Williams of the Attorney General's (AG) office is also present today and they have settled the process for referral to the AG's office. There is no need to send Best Practice's policy to AG until needed.</p> <p>Per AG: There is no need for the Director and Board Officers to have insurance.</p> <p>Regarding the conference: Emails, newsletters, and other communications have been sent and more are planned for this week; legislators will all be notified. Most printed materials should be finished this week; 2 biographies are needed. There will be exhibitors in the lobby outside of the conference room.</p> <p>Conference updates:</p> <ol style="list-style-type: none"> 1. 272 registrants 2. Keynote speaker – Senator Chris Widener (Ohio Senate 10th District) 3. Four Moderators <ul style="list-style-type: none"> Chris Mohr – <u>Value of Wellness</u> Reed Fraley - <u>Quality Counts: Access to Superior Health Care for Complex Medical Conditions</u> Louis Goorey, MD - <u>Disease State Management: Reducing the Costs of Chronic Conditions</u> Scott DiMauro - <u>The Keys to a Successful Dependent Eligibility</u> 	<p>Formal appointment of Laurie Klopfer to the Board and the reappointments of Scott DiMauro and Chris Holland to the Board.</p> <p>Financial Disclosure forms due by April, but do not pay the fee.</p> <p>Information will be obtained regarding Ethics training and relayed to all members.</p> <p>Assistance is needed at registration tables (3rd floor of Hyatt). If you can assist, please try to arrive between 7:00 – 7:30 AM. Registration begins at 8:00 AM.</p>
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	<p><u>Audit</u></p> <p>4. 2 Sponsors: Joseph James & Associates have sponsored coffee for the event. Medical Mutual of Ohio has sponsored lunch for everyone.</p> <p>5. Exhibitors will be: Chapman Kelly, Inc. CIGNA Employers Health Coalition of Ohio Inc Humana Joseph James & Associates Medical Mutual of Ohio Nationwide Better Health</p> <p>He has been impressed with Cheryl's work on the conference and thanks to Jon for the online registration. Sponsors have contributed coffee and lunch.</p> <p>Board members had questions for Bruce Gilbert regarding the conference:</p> <p>Q - Will Board have a record of school districts attending/not attending? A – Yes, <i>developing database</i></p> <p>Q – Will conference materials be available on web site? A – Yes, <i>developing a library</i></p> <p>Q – Will there be any “media”? A – <i>Will Invite</i></p> <p>Q – How will members of the Board & Advisory be identified? A – <i>By means of a special ribbon on their name badge</i></p> <p>Q – How do members answer media questions? A – <i>Refer them to Bruce</i></p> <p>Q – Do members need to register? A – Yes, <i>in order to get an accurate head count for lunch. Not necessary if a moderator.</i></p> <p>Dr. Goorey had previously requested a budget update. The budget for SEHCB is appearing under the Department of Education for FY's 10 &</p>	<p>Mr. Gilbert has contacted Nadine Wise for clarification regarding</p>
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	<p>11 and is \$1,128,600.00. It has been zeroed out under the Department of Administrative Services (DAS). Mr. Gilbert is uncertain what this means. Mr. Nisley suggested they talk to Senator Widener. Mr. Mohr states it was originally under the Department of Insurance and then Education. House will begin budget deliberations today (2-10-09). Dr. Loeb would like to know when more information would be available. Mr. Gilbert states he currently cannot offer a timeline. He spoke with George Boas, Finance Director for the Ohio Senate Democratic Caucus, and he has agreed to serve as a liaison.</p> <p>Kathleen Dancey has accepted a new position and will no longer be serving in the Executive Secretary capacity of SEHCB. However, she has volunteered to be at the conference in order to help insure its success. Charlotta Ross will be assuming her duties. Kathy will be sorely missed!</p>	<p>DAS/Dept. of Education issue.</p>
<p>Election of Officers Chairman Loeb</p>	<p>Per Chairman Loeb: Election of Board & Committee officers was to have taken place at the 1st meeting in January of the new year. However, due to the cancellation of that meeting they will be held today.</p>	<p>Stephen Loeb PhD was elected Chairman of the School Employee Health Care Board for 2009. Motion: 09-002</p> <p>Chris Mohr was elected Vice Chairman of the School Employee Health Care Board for 2009. Motion: 09-003</p> <p>Gregg Gascon was elected Chairman of the Public School Employees Health Care Advisory Committee for 2010. Motion: 09-004</p> <p>Fred McGraw was elected Vice Chairman of the Public School Employees Health Care Advisory Committee for 2010. Motion: 09-005</p>

<p>Focus Groups Chairman Loeb's</p>	<p>The members of the Board & Committee will divide into 4 focus groups. Each group will focus on creating a list of questions they believe will be the most frequently asked by others entities outside of the Board & Committee.</p> <p>When they return will discuss and view each other's questions. Everyone will then place a red "dot" on the questions the questions they feel will be asked at the conference.</p> <p>#</p> <table border="0"> <thead> <tr> <th data-bbox="499 496 575 558">Red Dots</th> <th data-bbox="772 529 915 558">Questions</th> </tr> </thead> <tbody> <tr> <td data-bbox="499 597 527 626">0</td> <td data-bbox="554 597 1367 695">If the health plan sponsor has each of the components of the 4 BP's, how can it identify whether or not it meets the specific requirement of the law?</td> </tr> <tr> <td data-bbox="499 732 527 761">0</td> <td data-bbox="554 732 1304 797">Once we adopt best practices, how can we encourage the appropriate utilization of the first 3 BP's?</td> </tr> <tr> <td data-bbox="499 834 527 863">8</td> <td data-bbox="554 834 1251 863">How much will I save (costs) if I implement all 4 BP's?</td> </tr> <tr> <td data-bbox="499 901 527 930">1</td> <td data-bbox="554 901 1052 930">What is definition of "Periodic Audits"?</td> </tr> <tr> <td data-bbox="499 967 548 997">12</td> <td data-bbox="554 967 1409 1032">What happens if my school district does not comply with the best practices?</td> </tr> <tr> <td data-bbox="499 1070 527 1099">0</td> <td data-bbox="554 1070 1083 1099">When do I have to comply with the BP's?</td> </tr> <tr> <td data-bbox="499 1136 527 1166">4</td> <td data-bbox="554 1136 926 1166">How do I prove compliance?</td> </tr> <tr> <td data-bbox="499 1203 527 1232">0</td> <td data-bbox="554 1203 1062 1232">Must all employees participate in audit?</td> </tr> <tr> <td data-bbox="499 1269 527 1299">0</td> <td data-bbox="554 1269 1293 1299">What is target level of participation in Wellness program?</td> </tr> <tr> <td data-bbox="499 1369 527 1398">1</td> <td data-bbox="554 1369 1419 1398">Are there additional costs to the district in complying with the BP's?</td> </tr> </tbody> </table>	Red Dots	Questions	0	If the health plan sponsor has each of the components of the 4 BP's, how can it identify whether or not it meets the specific requirement of the law?	0	Once we adopt best practices, how can we encourage the appropriate utilization of the first 3 BP's?	8	How much will I save (costs) if I implement all 4 BP's?	1	What is definition of "Periodic Audits"?	12	What happens if my school district does not comply with the best practices?	0	When do I have to comply with the BP's?	4	How do I prove compliance?	0	Must all employees participate in audit?	0	What is target level of participation in Wellness program?	1	Are there additional costs to the district in complying with the BP's?	
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	<p>2 If I belong to a consortium, must the district or the consortium comply?</p> <p>5 Can the district "self audit" or must they hire a third party? Can health plan administrator conduct audit?</p> <p>0 Who determines a "complex medical condition"?</p> <p>1 Re: Wellness - How will this reduce our insurance rates if we're fully insured?</p> <p>0 Re: Wellness - How do we get people to participate?</p> <p>0 Re: Wellness - What percentage of people need to participate to see savings?</p> <p>0 Re: Wellness - There are several components in this program; What if we only meet some of them?</p> <p>2 Re: Wellness - How will we get union support for this?</p> <p>0 Who is going to clarify the effective date?</p> <p>1 What's the process for proving compliance?</p> <p>0 How are people identified (privacy issues)?</p> <p>0 Do schools have to do all the conditions listed?</p> <p>0 Re: Dependent Eligibility - When do we have to do this?</p> <p>0 Re: Dependent Eligibility - Will the insurance company do this for us? (Shouldn't this be their responsibility)</p> <p>1 Re: Dependent Eligibility - Do we have to hire someone? How</p>	
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	<p>much does this cost?</p> <p>2 What do you do if you find an ineligible dependent with large claims? - What's your legal responsibility?</p> <p>1 How much money are we saving?</p> <p>2 What happens if we don't comply?</p> <p>1 How do we pay for this?</p> <p>0 How do you document savings?</p> <p>2 Who determines compliance?</p> <p>9 How is compliance certified?</p> <p>0 Who determines whether a district is excused?</p> <p>0 What benchmarks qualifies district to be excused?</p> <p>3 Districts belonging to consortia; who is responsible for reporting?</p> <p>0 What is "prevalent"?</p> <p>1 How often is "periodic"?</p> <p>0 "Complex medical conditions" - defined by cost or diagnoses?</p> <p>1 Define a Wellness Program?</p> <p>0 Clarification of Timeline?</p>	
Old Business	Stephen Loeb: Discussion last fall regarding 3 Best Practices are still on the table.	

	<p>in order to get preferences. Template was used in selecting design & implement then made a list. The list was then taken to develop evidence. Then Bruce (Gilbert) joined. The reason for step 1 is to solicit ideas prior to research. This is an attempt at being efficient. Step 1 would be brief w/ most working taking place in step 2 and 3.</p> <p>Gregg Gascon: People like to know where ideas come from.</p> <p>Steve Clark: How does the Director feel?</p> <p>Bruce Gilbert: Mission of the Board is to make Policy. Means it germinates in the Board or Advisory Committee.</p> <p>Larry Morgan: Staff will do. Responsibility to be with Executive Director.</p> <p>Bruce Gilbert: Will take responsibility, but use staff.</p> <p>Stephen Loeb: Vote or Postpone?</p> <p>Louis Goorey: Wait until next meeting, after edits, to vote.</p> <p>Steve Clark: No discussion; just a vote on the 26th.</p> <p>Stephen Loeb: Concurred</p>	<p>from Board & Advisory Committee</p> <p>Per Barbara Coriell: Include Advisory Committee in Step 1</p> <p>Per Gregg Gascon: Move step 3 to step 1 & change language of step 1 to make it step 3.</p> <p>Per Gregg Gascon: Change "recommend" to potential in step 1.</p> <p>Per Scott Nisley: In step 6, change to "at the direction of the Executive Director"</p> <p>Vote is postponed until next meeting to allow for edits. There will be no discussion.</p>
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<p>New Business</p> <p>Strategic Initiatives and Planning for SEHCB</p>	<p>O.R.C. and Administrative Code Board responsibilities have been incorporated into this document.</p> <p>Louis Goorey suggests they be placed in order.</p> <p>Steve Clark questioned if these were priorities and how to comply?</p> <p>Stephen Loeb: There was no rationale for the order; just restating and clarity.</p> <p>Motion was to approve and 2nd. Steve Clark countered to table, but it there was no 2nd.</p> <p>Bruce Gilbert: This document helps him to understand what the Board wants. Everyone can read the statutes, but the statute does not state the who, what, how's or set the Board's priorities. My job is to help the Board to reach their goals.</p> <p>Stephen Loeb: Reinforced Bruce's comments that it is his (Bruce's) job to help Board reach goals. Also, stated met DAS Director Hugh Quill who expressed his strong opinion that the Board continue to adopt best practices.</p> <p>Bruce Gilbert: I must give a quarterly report on SEHCB milestones and progress. Clear measurements are needed. He MUST be able to answer the questions posed.</p> <p>Stephen Loeb: Motion is on the floor</p>	<p>Adopted Strategic Initiatives and Planning for SEHCB Motion 09-006</p>
<p>Proposed SEHCB Research, Evaluation, and</p>	<p>Gregg Gascon described the details of the document he shared with everyone.</p>	<p>There is no baseline data; needs framework</p>

<p>Measurement Plan for School Districts, ESC's and the State – ORC § 9.901 (G) (7)</p>	<p>Scott DiMauro: Is it clear who is responsible and are resources available?</p> <p>Stephen Loeb: Work is in progress.</p> <p>Bruce Gilbert: I have a capable, but not level, of staff. I will provide resources to assist, but do not have all the resources.</p> <p>Scott DiMauro: Does not want to rely on resources that may not be there.</p> <p>Bruce Gilbert: Thankful for having current help with this document. Bulk of monies budgeted towards communications and consultations with districts. Budget was cut in half. Some temporary monies may be available, but something else would have to be cut.</p> <p>Stephen Loeb: Fortunate to have Gregg Gascon to have created this document.</p>	<p>Adopted Proposed SEHCB Research, Evaluation, and Measurement Plan for School Districts, ESC's and the State Motion 09-007</p>
<p>New Subcommittee Membership and Titles</p>	<p>Stephen Loeb: Tabled</p>	<p>Approval of new Subcommittee Membership and Titles is Tabled.</p>
<p>Lunch</p>	<p>12:35 PM– 1:20 PM</p>	
<p>Overview of the 4 Subcommittee Reports</p>	<p><u>Research & Evaluation</u>: Discussion regarding survey by State Employee Review Board (SERB). The response from school districts was good. Next step will be for subcommittee to look at data. However, must be careful of proprietary information included in data.</p> <p><u>Procurement and Management</u>: See G1, Strategy best practices looked at to be adopted.</p>	<p>180 school district's data has been inserted. There are approximately 500 data points per district.</p> <p>G1 – Will provide Info on 2-26</p> <p>G3 – Wait for plans from Executive Director</p> <p>5 spring conferences Reach out to professional</p>

	<p><u><i>Plan and Design:</i></u> Louis Goorey: No new initiatives today. Per Janice Walker, when looking at initiatives, must attempt to implement those which may have the largest dollar savings. Committee had discussions regarding electronics and pharmacy benefits.</p> <p><u><i>Compliance and Certification:</i></u> Chris Holland: Dirk Raderstorf gave insight into audits. They are stuck on 25 issues. Jim Timlin: Consider certifying the plans to ease compliance options. Look at those plans (vendors) who are currently compliant. Bruce Gilbert: Uncertain how listing on web site would be deemed ethical. Janice Walker: Care would need to be taken if all components of plan are purchased by the school districts. Bruce Gilbert: Certify the School Districts, but health plans would provide the information.</p>	<p>organizations to help identify communication opportunities.</p> <p>React to answer questions.</p> <p>React to objective from Executive Director for school districts.</p> <p>Janice Walker is new co-chair of the Plan & Design committee.</p>
Executive Session	1:50 PM – 3:15 PM	Motion 09-008